

IPRS Statewide Rollout Meeting Minutes

September 21, 2001

8:30 - 9:00am - Brief review of status

9:00 - 12:00pm - Joint meeting with State Planning Group

IPRS Statewide Rollout Meeting Attendees:

Gary Imes, Chief, IT Section
Susan Brown Ward, IT Section
Betty Cogswell, IT Section
Anita Curtis, IT Section
Tim Wildfire, IT Section
Mark Robeson, Lee-Harnett
Jim Ryals, DIRM
Deborah Merrill, IT Section
Mary Tripp, Program Accountability
Art Harris, Program Accountability
Shawn Holland, DIRM
Sharon Smith, Purchase and Contracts Section

Absent Members:

Joan Kaye, Communications and Training
Rick Olson, DIRM

The following handouts were distributed:

- Statewide Rollout Meeting Agenda
- September 7, 2001 Statewide Rollout Meeting Minutes

1. Fiscal Agency Contract Status

- a) Status - EDS feedback on final version of the contract
- b) Everything except Report2Web will reside on DMA's Server. Will share resources
- c) May have a 30-month contract. Amendment ends 9/30/01. No funding has been approved by State Budget.
- d) Reviewing options 2 and 3
 - i) Options:
 - (1) Stand alone, separate from DMA
 - (2) Integrated option with DMA on their hardware and software
 - (3) Same as 2 ...additional cost (\$200,000) to include EDS to fix errors (Gary's choice?)

2. Communications - IPRS Web site

Status - All approved minutes have been posted to the web.
Betty updated the implementation schedule on the web and will inform area programs via email.

3. Review / approve September 7th Statewide Rollout meeting minutes

Minutes from last meeting were approved.

4. Preparations for FARO

Comments / follow-up actions pertaining to the conference held 9/17 - 9/19
FARO-went well. Presentations were good. Overall, feedback was positive.
Verbal feedback was great – Alice Matthews is doing evaluations.
Gary Imes thanked all that were involved with FARO.

5. MOA

Status of the revised MOA - Ready for signatures?
Written and agreed to by management. Contracts Section working on it now.
If pilots are done by 12/31/01, they will receive \$30,000 each.

6. IPRS Implementation Steering Committee

Next meeting - October 17, 2001. Put on the agenda - "The role of members to disseminate Steering Committee information". Art Eccleston has joined the Statewide Rollout team and will attend IPRS implementation meetings. Deborah Merrill will be part of this group from now on. She will take over the operational setup for IPRS.

7. MMIS - IPRS Governance

Next meeting is October 8, at 3:30pm at 616 Oberlin Room 152.
The last revisions to the Charter will be reviewed, finalized and approved by Gary Fuquay, Tara, Linda and Gary Imes.

8. Hold Harmless

Hold Harmless Subcommittee to met at the FARO conference.

9. Test System

The Division needs a test system for demo's, training etc. Met with EDS and CNDS to identify the training and test environments needed to support program development, CSR testing, regression testing, and training. There is agreement the environment can and should be built. Details are being investigated.

10. Division Support of IPRS Production Operations

Art Eccleston has been assigned to work on IPRS implementation tasks. Tim Wildfire has resigned effective November 2, 2002 (he completes his work on IPRS on October 4).

11. Area Program Consolidation

Betty will coordinate meeting with vendors and division management

Once HB381 is passed, the Division (Tara Larson) and the Council (NCCCCP, Carol Duncan Clayton) will immediately start area program consolidation planning. Letters of intent have to be signed in October 2002. This topic was emphasized at FARO, September 17 - 19.

12. IRMC Presentation

Drafted and distributed first cut at the Project Proposal Checklist. Shaw Erfani reviewed the checklist and he said it appeared to be o.k. at a high level, but he did need to review it in detail against our draft of the Project Concept when that was available to him. The two must be consistent and provide the detail needed by the IRMC.

Next Meeting: October 5, 2001 at 8:30am – CR 1112-Albemarle Building

GAI/afc

cc: IPRS Statewide Rollout Committee Members

**Minutes from Joint IPRS Statewide Rollout Committee/State Planning Committee
Meeting**

September 21, 2001

9:00am - 12:00pm, Albemarle Building - CR 1112

State Planning Committee Attendees:

Tara Larson, James Osberg, Mary Eldridge, Art Eccleston, Smith Worth, Peggy Balak

IPRS Statewide Rollout Meeting Attendees:

Gary Imes, Chief, IT Section
Susan Brown Ward, IT Section
Betty Cogswell, IT Section
Anita Curtis, IT Section
Tim Wildfire, IT Section
Mark Robeson, Lee-Harnett
Jim Ryals, DIRM
Deborah Merrill, IT Section
Mary Tripp, Program Accountability
Art Harris, Program Accountability
Shawn Holland, DIRM
Sharon Smith, Purchase and Contracts Section

1) Introductions

- a) Gary explained the IPRS Statewide Rollout Committee's function
- b) Tim did a brief overview of the IPRS system and walked through the handout (IPRS Pilot Test, client eligibility, processing claims, billing providers, attending providers, referring provider)
 - i) Gary suggested this handout be part of the state plan.

2) State Plan

- a) Will it automatically violate existing statute?
- b) Many existing tools used to identify will go away (don't have paperwork to drive the system.)
- c) Provider relations will be addressed in the state plan.
- d) Suggestions for state plan have been licensure versus accreditation
- e) Discussion of direct billing issues between DMA and the division.
- f) There will be major changes to the roster of services by 7/2002.
 - i) Art Harris needs to have changes by April 2002 in order to get service definitions.
- g) The Secretary is giving deadlines and making senior management responsible for meeting them.
- h) When will the state plan team migrate from development to implementation? – Nov 1, 2001
- i) This is the way we will do business.
 - i) The plan is designed to meet the needs of the clients, not to do business as usual.

GAI/afc

cc: IPRS Statewide Rollout Committee Members
State Planning Committee Members